

Course Syllabus
Academic Writing: Class 1
Winter 2024

Course Date: January 9 ~ February 8, 2024

Course Time: 2:00-3:50 p.m. Tuesdays, Wednesdays, and Thursdays

Instructor: Yun Hee Chung, Ph.D
Language Education Center & Department of English Education
yunheeverse@chonnam.ac.kr

Course Description:

This course provides graduate students with formal instruction in the genres and mechanics of academic writing at the graduate and professorial level. This course will help graduate students become better writers by analyzing writing on both the micro (sentence) and macro (organizational) levels, the typical components of academic texts, and the English grammar and vocabulary used to incorporate these key elements.

Learning Outcomes:

By the end of the course students will be able to:

- analyze discipline and genre-specific academic English writing conventions and effectively apply that knowledge to graduate level writing tasks.
- self-assess their strengths as academic writers, as well as areas for continued development, incorporating personal reflection and feedback from others
- appropriately incorporate a variety of reliable information sources that are relevant for doing graduate-level research in their academic writing

Course Texts and Materials:

The course texts materials will be produced by the instructor as in the lecture notes and electronic handouts, and will be accessible to students in a class and on the Google classroom website.

Course Activities/Requirements:

- Active class participation
 - Keeping up with the readings and writing assignments and participating actively in class is crucial for your learning and for the strength of our class community.
- Writing assignments
 - You will be given weekly writing assignments throughout this course. These assignments will give you practice developing specific aspects of academic writing and will often form the basis for class activities; so it's essential that you complete them consistently and on time.
- All writings should be typed in Times New Roman 12-point font and double spaced.

Grading:

- This is a Pass or Fail course. In order to pass this course, you must attend the course at least over 80% of total class hours. Your grade will be reported to the Department of Graduate Schools based on your attendance, participation, and assignments.
- Class attendance 40% / Participation 30%/ Assignments 30% (Total 100%)

Preliminary Course Schedule

Week	Date	General Topic	Covered Topic
Week 1	Jan 9	<ul style="list-style-type: none"> • Introduction • Planning the Writing 	<ul style="list-style-type: none"> • Syllabus and administrative matters of course • Introduction to academic writing • Structure of a common research paper • Writing Structure
	Jan 10	<ul style="list-style-type: none"> • Sentence and Paragraph Basics 	<ul style="list-style-type: none"> • Sentence & Paragraph Writing <ul style="list-style-type: none"> - Order of Ideas - Logical sequence - Writing general-specific texts - Sentence types
	Jan 11	<ul style="list-style-type: none"> • Organizing paragraph 	<ul style="list-style-type: none"> • Paragraph structure • Development of idea • Cause and effect • Compare and contrast
Week 2	Jan 16	<ul style="list-style-type: none"> • Summarizing, paraphrasing and synthesizing 	<ul style="list-style-type: none"> • Features of a formal summary • Reporting verbs • Problem and solution • Evidence
	Jan 17	<ul style="list-style-type: none"> • Citing and quoting 	<ul style="list-style-type: none"> • Citing and quoting • In-Text Citations • Theory and concepts • Critical thinking
	Jan 18	<ul style="list-style-type: none"> • Writing a summary 	<ul style="list-style-type: none"> • Exercise in your research writing • Belief and opinion • Positive evaluation • Negative evaluation
Week 3	Jan 23	<ul style="list-style-type: none"> • Writing an Introduction 	<ul style="list-style-type: none"> • Introduction contents • Introduction structure' • Opening sentences • Starting and finishing
	Jan 24	<ul style="list-style-type: none"> • Elements of writing 	<ul style="list-style-type: none"> • Cautious language • Nouns and noun phrases • Verbs in academic writing
	Jan 25	<ul style="list-style-type: none"> • Elements of writing 	<ul style="list-style-type: none"> • Exercise for using cautious language
Week 4	Jan 30	<ul style="list-style-type: none"> • Writing a literature review 	<ul style="list-style-type: none"> • Different types of Literature Reviews • How to write a literature review
	Jan 31	<ul style="list-style-type: none"> • Writing a literature review 	<ul style="list-style-type: none"> • Reading and writing a draft
	Feb 1	<ul style="list-style-type: none"> • Writing a literature review 	<ul style="list-style-type: none"> • Feedbacks and revision
Week 5	Feb 6	<ul style="list-style-type: none"> • Writing an abstract 	<ul style="list-style-type: none"> • Types of abstracts • Structure of an abstract • Writing style
	Feb 7	<ul style="list-style-type: none"> • Punctuation 	Capital letters / Apostrophes / Semi-colons / Colons / Quotation marks / full stops / others
	Feb 8	<ul style="list-style-type: none"> • Punctuation 	Capital letters / Apostrophes / Semi-colons / Colons / Quotation marks / full stops / others

Course Syllabus
Academic Writing: Class 2
Winter 2024

Course Date: January 9 ~ February 8, 2024

Course Time: 4:00-5:50 p.m. Tuesdays, Wednesdays, and Thursdays

Instructor: Yun Hee Chung, Ph.D
Language Education Center & Department of English Education
yunheeverse@chonnam.ac.kr

Course Description:

The purpose of this course is to provide participants with the opportunity to improve their skills in writing a research article and other academic texts.

Student Learning Outcomes:

By the end of the course students will be able to:

- Write clear, well-structured, extended academic texts in an appropriate style (articles, reports, thesis abstracts, introductions, results, discussions, conclusions, etc.).
- Employ adequate argumentative techniques (describe a process, give a point of view, exemplify ideas, define terms, etc.).
- Apply the conventions, language and principles of academic writing in one's own field
- Know how to use references and citation without plagiarism.
- Maintain a high level of grammatical accuracy.
- Understand intercultural and/or interdisciplinary differences in academic writing
- Edit one's own and colleagues' texts, providing constructive feedback and improving them stylistically and grammatically.

Course Texts and Materials:

The course texts materials will be produced by the instructor as in the lecture notes and electronic handouts, and will be accessible to students in a class and on the Teams class website.

Course Activities/Requirements:

- Active class participation:
Keeping up with the readings and participating actively in class is crucial for your learning and for the strength of our class community.
- Writing assignments:
You will be given weekly writing assignments throughout this course. These assignments will give you practice developing specific aspects of academic writing and will often form the basis for class activities; so it's essential that you complete them consistently and on time.
- All papers should be typed in Times New Roman 12-point font and double spaced.

Grading:

- This is a Pass or Fail course. In order to pass this course, you must attend the course at least over 80% of total class hours. Your grade will be reported to the Department of Graduate Schools based on your attendance, participation, and assignments.
- Class attendance 40% / Participation 30%/ Assignments 30% (Total 100%)

Preliminary Course Schedule

Week	Date	General Topic	Covered Topic
Week 1	Jan 9	<ul style="list-style-type: none"> • Introduction • Planning the Writing 	<ul style="list-style-type: none"> • Syllabus and administrative matters of course • Introduction to academic writing • Structure of a common research paper • Writing Structure
	Jan 10	<ul style="list-style-type: none"> • Reading • Sentence and Paragraph Basics 	<ul style="list-style-type: none"> • Sentence & Paragraph Writing <ul style="list-style-type: none"> - Order of Ideas - Logical sequence - Writing general-specific texts - Sentence types
	Jan 11	<ul style="list-style-type: none"> • Organizing paragraph • Using conjunctions 	<ul style="list-style-type: none"> • Paragraph structure • Development of idea • Introducing paragraphs and linking them together • Types of conjunctions
Week 2	Jan 16	<ul style="list-style-type: none"> • Summarizing and paraphrasing • Writing a Research Paper 	<ul style="list-style-type: none"> • Features of a formal summary • Reporting verbs • Paraphrasing exercise
	Jan 17	<ul style="list-style-type: none"> • Citing and quoting 	<ul style="list-style-type: none"> • Citing and quoting • In-Text Citations • Reference lists
	Jan 18	<ul style="list-style-type: none"> • Writing a summary 	<ul style="list-style-type: none"> • Exercise in your research writing
Week 3	Jan 23	<ul style="list-style-type: none"> • Writing an Introduction 	<ul style="list-style-type: none"> • Introduction contents • Introduction structure' • Opening sentences • Simple definitions • Complex definitions
	Jan 24	<ul style="list-style-type: none"> • Elements of writing 	<ul style="list-style-type: none"> • Cautious language
	Jan 25	<ul style="list-style-type: none"> • Elements of writing 	<ul style="list-style-type: none"> Exercise for using cautious language
Week 4	Jan 30	<ul style="list-style-type: none"> • Reading and writing a literature review 	<ul style="list-style-type: none"> • Different types of Literature Reviews How to write a literature review
	Jan 31	<ul style="list-style-type: none"> • Reading and writing a literature review 	<ul style="list-style-type: none"> • Exercise
	Feb 1	<ul style="list-style-type: none"> • Rewriting and proofreading • Academic Style • Referring to visual information • Reporting statistical results 	<ul style="list-style-type: none"> • Components of academic style • Varying sentence length • The use of caution • Using modifiers
Week 5	Feb 6	<ul style="list-style-type: none"> • Writing an Abstract 	<ul style="list-style-type: none"> • Types of abstracts • Structure of an abstract • Writing style
	Feb 7	<ul style="list-style-type: none"> • Writing an Abstract 	<ul style="list-style-type: none"> • Academic phrases for an abstract
	Feb 8	<ul style="list-style-type: none"> • Punctuation 	<ul style="list-style-type: none"> Capital letters / Apostrophes / Semi-colons / Colons / Quotation marks / full stops / others